

# County Officials E-News

*Promoting better county government through direct assistance  
to county officials and their associations.*



## Certified County Finance Officer Program Now Open: Enroll Now

The Comptroller of the Treasury and CTAS have developed a program that will provide Tennessee's county financial officers an opportunity to learn about accounting and financial reporting principles, understand how county governments are structured in Tennessee, and enhance their skills in order to carry out their responsibilities for the fiscal affairs of their county or department. CTAS administers the educational program and testing required to achieve the CCFO designation. The Comptroller's Office has been designated as the certification authority.

### How to Enroll

To enroll in the CCFO program, you need to create an account on the Comptroller's CCFO website at <https://apps.cot.tn.gov/CCFO>. Please be aware that you will need

Enroll in the  
program now.  
Register to  
attend classes  
at a later  
date (to be  
announced).

*Continued on page 2*



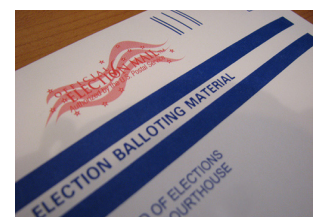
[Register now](#)



[New! Request  
Directory Updates](#)



[Upcoming  
Training](#)



[For Your Info:  
Davidson County  
Transit Referendum](#)

to have an e-mail account to sign up. The Comptroller recommends using a personal email account for account creation. Click the "Register" link at the top of the webpage to create an account.

#### What You Can Do on the Comptroller's CCFO Website

- Create an account
- Execute an application for the CCFO certification program
- Report Continuing Professional Education (CPE) hours
- Report changes in personal information

**The Comptroller's CCFO website is used to apply for the program, not to register for classes.** After your account has been approved, you will need to wait for class registration information to become available via the CTAS website and/or through your email.

All questions you have regarding the CCFO program website, forms, and applications should be directed to the Comptroller's Division of Local Government Audit at (615) 401-7841 or questions may be submitted through [LGA.Web@cot.tn.gov](mailto:LGA.Web@cot.tn.gov).

All questions regarding class schedules, registration, space availability, etc., should be directed to CTAS at 615-532-3555.

#### Policy and Guidance

- [Guide to CCFO Compliance](#)
- [CCFO Policies and Procedures](#)

#### Incentive Program Forms

- [Reimbursement of Certification Expenses](#)
- [Stipend Authorization](#)



National County Government Month (NCGM), held each April, is an annual celebration of county government. Since 1991, the National Association of Counties (NACo) has encouraged counties to actively promote the services and programs they offer. Counties can schedule activities any time during the month. NCGM is an excellent opportunity for your county to highlight effective county programs and raise public awareness and understanding about the various services provided to the community.

NCGM's 2018 theme is "Serving the Underserved," which is consistent with NACo President Roy Charles Brooks' initiative and focuses on county responses to multigenerational cycles of poverty. Read about the initiative [here](#) and [download NCGM resources](#) on the NACo website.

## New! Request Directory Information Updates

You can now request an update to your record in the County Officials Directory on the CTAS website. On the official's page showing their name and contact information, you will see an orange button that says, "Request Update". Click this button to enter the updates and review the request. Once you have submitted your request, we will review the updated information. Changes will only be approved if they are submitted by the county official or the county official's designee (e.g., county mayor's assistant, county commission liaison, etc.). We will not notify you of any approval or disapproval.

If you have any questions, please contact your [County Government Consultant](#).

The screenshot shows the CTAS website interface. At the top, there's a navigation bar with links like "E-LI", "TRAINING", "DIRECTORY", "REFERENCE MATERIALS", "CALENDAR", "LINKS OF INTEREST", and "PRIVATE ACTS". Below this, the profile for "HWY CHIEF ADMIN OFF" is displayed. On the left, a sidebar lists various categories like "Directory Home", "County Officials", "Counties", etc. The main content area shows the official's name "Johnny Deakins", title "Hwy Chief Admin Off", and location "Washington". It includes an "Address" section with details like "608 Depot Street, Jonesborough, 37659" and contact information. A "Consultant Information" section lists Rick Hall as the CTAS Consultant. At the bottom, there's a "REQUEST UPDATE" button highlighted with a green circle. Other buttons like "SEARCH OUR SITE", "CALL OR EMAIL", and "REQUEST UPDATE" are visible.

## County Spotlight Moore County



**County Seat:** Lynchburg  
**2010 Population:** 6,362  
**County Government Consultant:**  
Doug Bodary  
[doug.bodary@tennessee.edu](mailto:doug.bodary@tennessee.edu)

Moore County was established in 1871 from parts of Lincoln, Bedford and Franklin counties, and named in honor of General William Moore, an early settler and long-time member of the state legislature.

Moore County has been home to whiskey distilleries since the 1820s. By 1875, fifteen distilleries were operating in the county. At the end of the 20th century, the Jack Daniel Distillery in Lynchburg was the county's primary source of revenue.

In 1988, the Metropolitan Government of Lynchburg, Moore County, Tennessee was voted into law as the governing body of Moore County, including Lynchburg.



## Upcoming Training

*All classes are 8:30am - 12:30pm local time.*

### Personnel Issues: Leadership for Managers

April 17 - Johnson City, Carnegie Hotel

April 18 - Knoxville, UT Conference Center

### Drug Fund Workshop

April 24 - Lenoir City, The Venue

April 25 - Kodak, Smokies Stadium

April 26 - Johnson City, Carnegie Hotel

May 8 - Jackson, Jackson Energy Authority

May 10 - Collegedale, Collegedale City Hall



[Register now at k@te!](#)

#### Participant Cancellation Policy

Please cancel 3 days prior to a class if you cannot attend. Expenses are incurred for our classes based on the number of registrations that we have in each class.

#### Class Cancellation Policy

Each class requires a minimum of 15 participants for the class to be held. Classes with less than 15 participants enrolled will be canceled.

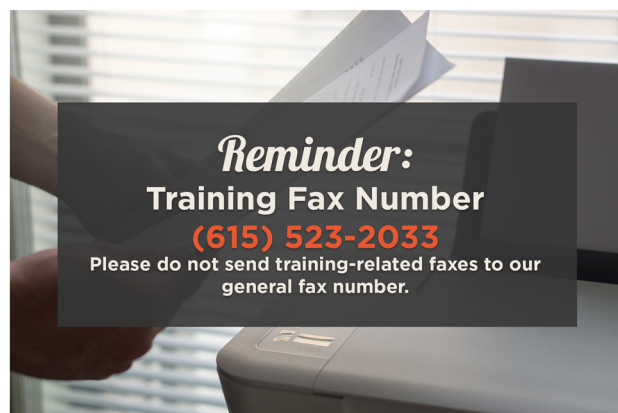






Photo by Tony Gonzalez, WPLN

## For Your Information: Davidson County Transit Referendum

Although the upcoming transit referendum in Davidson County does not directly impact most counties, it may be an interesting read for most of our customers. We are providing the text of the referendum for information purposes only. The referendum states:

### *METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY TRANSIT IMPROVEMENT PROGRAM REFERENDUM ELECTION*

*"Passage of this measure allows the Metropolitan Government to improve and expand transit services to include: expanded bus service countywide; new transit lines; new light rail and/or rapid bus service along Nashville's major corridors, including the Northwest Corridor, and a tunnel connection through downtown Nashville; new neighborhood transit centers; improvements to existing train service; safety improvements, including sidewalks and pedestrian connections; and system modernization. This transit program's capital cost is estimated to have a present day value of \$5,354,000,000 and the program is estimated to require \$8,951,062,000 in revenue through 2032. Once construction is complete, the estimated present day value of recurring annual operating and maintenance costs is approximately \$99,500,000. The Metropolitan Transit Authority and the Department of Public Works will undertake implementation of the program.*

*This transit program will be funded by tax surcharges, debt, federal grants, fare box revenues and convention center and airport authority participation. The tax surcharges consist of: 1) a sales tax surcharge of 0.5% for the first five years, increasing to 1% in 2023; 2) a hotel/motel tax surcharge of 0.25% for the first five years, increasing to 0.375% in 2023; 3) a 20% surcharge on the business tax; and 4) a 20% surcharge on the rental car tax. These tax surcharges will end once all debt issued for the program has been paid and the Metropolitan Council determines by resolution that the revenues from the tax surcharges are no longer needed for operation of the program."*

Please [view the resolution](#) related to the Davidson County transit referendum for more information.

---

## **County Technical Assistance Service** **INSTITUTE FOR PUBLIC SERVICE**

226 Anne Dallas Dudley Boulevard, Suite 400 Nashville, TN 37219  
(615) 532-3555 [ctas.eneews@tennessee.edu](mailto:ctas.eneews@tennessee.edu)