Learning in Less Than 15 Minutes!

What is an InfoByte? It’s a short presentation on a topic of interest to county officials. A new InfoByte, titled *Bonds or Insurance?*, has been posted on the change to T.C.A. § 8-19-101 that allows counties to obtain an insurance policy to insure the lawful performance of their fiduciary duties and responsibilities by the officials and employees listed in the policy.

There are three new economic development InfoBytes: one that defines economic development, one on the topic of retail, and one on the topic of tourism. Another InfoByte posted earlier this year titled *Why Don’t We Govern Together?* describes the two methods for city-county consolidation. There are also InfoBytes available on ethics, budgeting, personnel, and public safety topics. If you’ve got a little bit of time, you can learn a little bit of information by checking out an InfoByte!

Guide to Using e-Li: Tips and Tricks for Searching

Have you ever needed to find information about a topic and knew it was contained in our electronic library, e-Li, but couldn’t find it? If you’ve had trouble searching, worry no more! We have created a handy guide for using the search function in e-Li to help you locate information. This guide also includes a brief introduction to the components of e-Li and how to print or save information found within.

The guide is available on our website at [http://ctas.tennessee.edu/sites/default/files/e-Li%20handout.pdf](http://ctas.tennessee.edu/sites/default/files/e-Li%20handout.pdf). Check out e-Li on our website, too, at [http://ctas-eli.ctas.tennessee.edu](http://ctas-eli.ctas.tennessee.edu).

Give us a call at (615) 532-3555 if you have any questions or need further assistance in using e-Li.
Coffee County

County Spotlight

County Seat: Manchester
Population: 52,796
County Government Consultant: Gary Hayes
gary.hayes@tennessee.edu

The Coffee County community of Tullahoma contains the world’s largest experimental wind tunnel, a part of the Arnold Engineering Design Center (AEDC). The test facilities can simulate flight conditions from sea level to space and as high as twenty times the speed of sound. Aerospace engineers come from all over the country to do research here.

The Bonnaroo Music Festival has become an annual event in Coffee County. With the purchase of 530 acres in the pristine countryside of Coffee County, the festival is here to stay. In addition to making Manchester Tennessee’s largest city during this four-day event, the music and arts festival creates a staggering economic impact on Coffee County and the surrounding counties.

COCTP Fees: What You Need to Know

$300 Enrollment Fee
This fee is paid to enroll in the COCTP. There is an Enrollment Invoice on the CTAS Training webpage www.ctas.tennessee.edu. Select Training and then Forms to access the Enrollment Invoice.

The training department will begin enforcing the policy for the $300 COCTP enrollment fee. Beginning September 30, 2016, participants will only be allowed to retain credit for classes passed within 180 days of paying the COCTP enrollment fee. Prior to September 30, 2016, anyone who pays the enrollment fee will be granted credit for all classes passed.

If you plan to enroll in COCTP and want credit for classes taken more than 180 days ago, you must pay your $300 COCTP enrollment fee before September 30, 2016.

$300 Capstone Fee
This is a one-time fee paid to attend the Capstone Event. You will receive a letter from CTAS notifying you of your eligibility, which will include an invoice for the event.

$100 Recertification Fee
This fee is assessed on a yearly basis to all officials and employees who obtain the Certified Public Administrator designation. It is valid for one year and must be paid by September 1st of each year.

See the COCTP brochure for more information about the program.

Contact Training with any questions:
(615) 532-3555 or ctas.training@tennessee.edu

For more information, please visit: www.tnhistoryforkids.org
Upcoming Training Opportunities

Environmental Programs from the County Perspective
8:30 a.m. to 12:30 p.m. local time
Sept 20 – Jackson Energy Authority
Sept 21 – Doubletree Hotel, Murfreesboro

Ethics
8:30 a.m. to 12:30 p.m. local time
Sept 27 – UT Conference Center, 4th Floor, Knoxville
Oct 7 – Doubletree Hotel, Murfreesboro
Oct 20 – Madison County Regional Health, Jackson

TCCA Regional Meeting
6:00 p.m. to 8:00 p.m. local time
Sept 20 – Catfish House, Springfield
Sept 22 – Henry Horton State Park, Buchanan

TCSA Fall Conference & Trade Show
Oct 12 to Oct 14 – Gaylord Opryland Resort and Convention Center, Nashville
Registration & Conference Information

COAT Annual Conference
Nov 9 to Nov 11 – Embassy Suites, Murfreesboro

CTAS Training | (615) 532-3555 | CTAS Training | ctas.training@tennessee.edu

TACIR Releases New Report on Public Infrastructure Improvement Needs

The report, Building Tennessee’s Tomorrow, provides two types of information: (1) infrastructure improvements that need to be in some stage of development between July 1, 2014 through June 30, 2019 and (2) the condition of existing elementary and secondary (K-12) public school buildings. Visit the TACIR website to learn more: https://www.tn.gov/tacir/section/tacir-infrastructure.

Spoofing & Phishing: Email Security Tips

It’s important to be vigilant when checking your email. There are a couple techniques that scammers are using to steal your information. Click here to continue reading...

County Officials E-News is published every month to bring important information to county officials. For any questions or comments about the newsletter, please send Liz Gossett, CTAS E-Media & Information Specialist, an email at liz.gossett@tennessee.edu.