

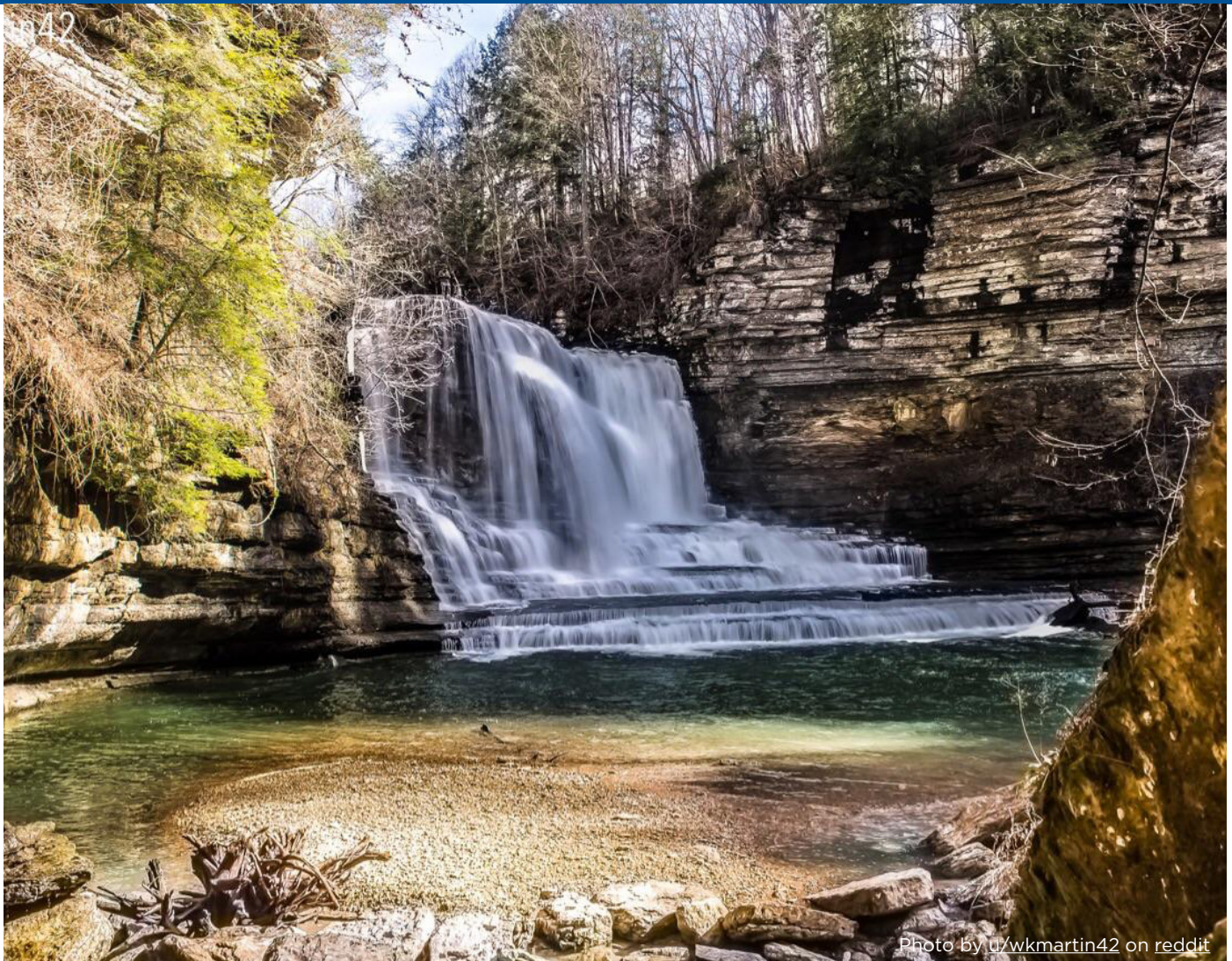


County Technical Assistance Service  
INSTITUTE *for* PUBLIC SERVICE

# County Officials E-News

February 2020

Volume 125



**2**

**New Federal Opioid  
Guide Available**

Rural Community  
Action Plan

**2**

**Joint Employer  
Status Final Rule**

US DOL publishes  
new guidance

**3**

**FY2021 Annual  
Budget Memo**

Resources to help  
prepare your budget

**4**

**Comptroller OSLF  
Split into 2 Offices**

Meet the New Office  
of Local Gov Finance

**5**

**Upcoming Training  
& Meetings**

Update your  
calendar now

**7**

**Around Tennessee**

Great photos from  
your colleagues  
across the state



# New Guide Available: Rural Community Action Plan

Aimed at assisting rural communities in combatting opioid misuse



**T**he U.S. Department of Agriculture's (USDA) Office of National Drug Control Policy (ONDCP) recently released a new resource for assisting rural leaders in building strong and healthy communities by addressing drug use and its consequences. This resource, the Rural Community Action Guide, was developed using input from a series of roundtable discussions on opioid misuse hosted by USDA.

The Guide provides insight and recommendations based on the experience of USDA partners who are working hands-on to combat drug addiction in rural communities.

The Guide covers topics such as: using data to better understand the drug addiction epidemic; understanding the impact of drug addiction on rural communities in relation to workforce development, technology, transportation, and economy; developing strategies for prevention; implementing successful treatment programs; and mobilizing recovery in rural communities.

[The Rural Community Action Guide is available online.](#) For more information, please visit the [ONDCP website](#).

## Joint Employer Status Final Rule Published



**T**he U.S. Department of Labor's Wage and Hour Division (WHD) recently published a final rule on joint employer status under the Fair Labor Standards Act (FLSA). This rule provides updated guidance for determining joint employer status when an employee performs work for their employer that simultaneously benefits another person or entity. The final rule becomes effective March 16, 2020.

WHD will be hosting webinars on February 25 and March 3 covering the provisions of the final rule; specific changes that will occur when it becomes effective; and details about new materials and resources available on [the joint employer final rule website](#). Participants are encouraged to submit questions throughout the webinar.

[Click HERE](#) to register for the webinar on the joint employer final rule.

For more information on the final rule or the FLSA, please visit the [WHD joint employer final rule website](#).

# FY2021 Annual Budget Memo Now Available

Time to prepare for budget season!

**T**he Tennessee Comptroller of the Treasury has released the [FY2021 Annual Budget Memo](#) that describes the process through which county governments must submit their budgets in accordance with Title 9, Chapter 21, of the Tennessee Code Annotated.

The Office of State and Local Finance (OSLF; soon

to be renamed Division of Local Government Finance -- see page 4 of this newsletter) has also put together several supplemental documents to assist local governments in preparing their budgets. These documents can be found on the [OSLF website](#).



## Need Help With Your Budget?

Check out our budgeting resources in e-Li

### e-Li Quick Reference

#### OPERATING BUDGETS

Topic	e-Li Reference Number
Operating Budgets	CTAS-711
Budget Planning & Development	CTAS-716 & CTAS-717
Budget Formula	CTAS-729
Budget Adoption & Management	CTAS-2116 & CTAS-733
Chart of Accounts	CTAS-715

[eli.ctas.tennessee.edu](http://eli.ctas.tennessee.edu)





# Comptroller Creating Office of Local Government Finance

## New Division Name is Effective March 1



*Betsy Knotts, JD, new director of Office of Local Government Finance*

**T**he Tennessee Comptroller of the Treasury is splitting the Office of State and Local Finance into two new offices, the Office of Local Government Finance and the Office of State Finance. This change will become effective on March 1, 2020. Betsy Knotts, JD, will lead the Office of Local Government Finance. Knotts is also the Executive Secretary to the Tennessee State Board of Equalization and has been with the Comptroller's Office since 2013.

The Office of Local Government Finance will retain its current functions

within the Comptroller's Office including providing assistance, oversight, and review for certain debt issuances, budgets, and investments of local governmental entities.

The Comptroller has released a map illustrating the new Office of Local Government Finance service areas and contact information for the financial analysts who serve each region. For more information about the Office of Local Government Finance, please contact [lgf@cot.tn.gov](mailto:lgf@cot.tn.gov) or (615) 401-7829.



### REGION 5

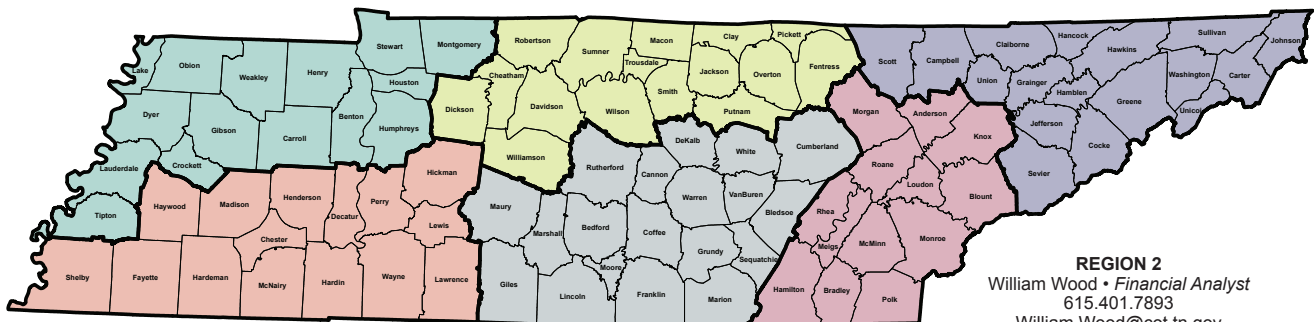
Adam Tschida • Financial Analyst  
615.401.7829  
[Adam.Tschida@cot.tn.gov](mailto:Adam.Tschida@cot.tn.gov)

### REGION 3

Steve Osborne • Financial Analyst  
615.747.5343  
[Steve.Osborne@cot.tn.gov](mailto:Steve.Osborne@cot.tn.gov)

### REGION 1

Lori Barnard • Financial Analyst  
615.747.5347  
[Lori.Barnard@cot.tn.gov](mailto:Lori.Barnard@cot.tn.gov)



Please send submissions and requests to:  
**LGF@cot.tn.gov**  
**615.401.7829**

Effective March 1, 2020

# Upcoming Training

Click the session title in the table below to go to K@te to register. Questions? Call Training at (615) 532-3555.

Date	Title	Location	Duration
2/18/2020	<a href="#">Digital Workplace Distractions - Elective 4 credits</a>	Nashville	4.0
2/19/2020	<a href="#">Digital Workplace Distractions - Elective 4 credits</a>	Chattanooga	4.0
2/21/2020	<a href="#">Digital Workplace Distractions - Elective 4 credits</a>	Jackson	4.0
3/12/2020	<a href="#">Leading Others Through Change - Elective 4 credits</a>	Johnson City	4.0
3/13/2020	<a href="#">Leading Others Through Change - Elective 4 credits</a>	Knoxville	4.0
3/18/2020	<a href="#">Surviving Active Shooter Situations - Elective 4 credits</a>	Jackson	4.0
3/19/2020	<a href="#">Surviving Active Shooter Situations - Elective 4 credits</a>	Murfreesboro	4.0
3/26/2020	<a href="#">Surviving Active Shooter Situations - Elective 4 credits</a>	Johnson City	4.0
3/27/2020	<a href="#">Surviving Active Shooter Situations - Elective 4 credits</a>	Knoxville	4.0
3/30/2020	<a href="#">HR Overview - CORE Credit</a>	Jackson	4.0
3/31/2020 - 4/2/2020	<a href="#">High-Risk Prisoner Transport - POST #20-03</a>	Memphis	27.0
3/31/2020	<a href="#">HR Overview - CORE Credit</a>	Murfreesboro	4.0
4/17/2020	<a href="#">Drug Fund Administration and Sensitive Property and Evidence</a>	Collegedale	4.0
4/21/2020	<a href="#">Drug Fund Administration and Sensitive Property and Evidence</a>	Knoxville	4.0
4/22/2020	<a href="#">Drug Fund Administration and Sensitive Property and Evidence</a>	Johnson City	4.0
4/24/2020	<a href="#">Drug Fund Administration and Sensitive Property and Evidence</a>	Cookeville	4.0
4/28/2020	<a href="#">Drug Fund Administration and Sensitive Property and Evidence</a>	Franklin	4.0
4/29/2020	<a href="#">Drug Fund Administration and Sensitive Property and Evidence</a>	Jackson	4.0
4/30/2020	<a href="#">Drug Fund Administration and Sensitive Property and Evidence</a>	Memphis	4.0
5/12/2020	<a href="#">Working with Internal and External Stakeholders - Elective 4 credits</a>	Knoxville	4.0
5/13/2020	<a href="#">Working with Internal and External Stakeholders - Elective 4 credits</a>	Jackson	4.0
5/14/2020	<a href="#">Working with Internal and External Stakeholders - Elective 4 credits</a>	Murfreesboro	4.0
6/2/2020 - 6/4/2020	<a href="#">High-Risk Prisoner Transport - POST #20-03</a>	Columbia	27.0
6/9/2020 - 6/11/2020	<a href="#">High-Risk Prisoner Transport - POST #20-03</a>	Knoxville	27.0



# Important Meeting Reminders

Add these dates to your calendar

## TNAAO Regional Meetings

Date	Title	Location
3/5/2020	TNAAO Regional Meetings 4 hrs Recertification	Johnson City
3/6/2020	TNAAO Regional Meetings 4 hrs Recertification	Knoxville
3/12/2020	TNAAO Regional Meetings 4 hrs Recertification	Cookeville
3/13/2020	TNAAO Regional Meetings 4 hrs Recertification	Manchester
3/19/2020	TNAAO Regional Meetings 4 hrs Recertification	Jackson
3/20/2020	TNAAO Regional Meetings 4 hrs Recertification	Franklin
3/12/2020	TNAAO Regional Meetings 4 hrs Recertification	Cookeville
3/13/2020	TNAAO Regional Meetings 4 hrs Recertification	Manchester

## TCHOA Regional Meetings

Date	Title	Location
03/11/2020	TCHOA Region I Meeting	Gatlinburg, TN
03/26/2020	TCHOA Region IV Meeting	Tiptonville, TN
03/31/2020	TCHOA Region II Meeting	Athens, TN
04/07/2020	TCHOA Region III Meeting	Franklin, TN

### New TACIR Publications Now Available

**T**he Tennessee Advisory Council on Intergovernmental Relations (TACIR) has recently released several new publications, linked below. For more information, please visit the TACIR website at <http://www.tn.gov/tacir>.

- [e-Procurement by Local Governments in Tennessee](#)
- [Tennessee Valley Authority's Payments in Lieu of Taxes - Annual Report to the Tennessee General Assembly](#)
- [Improving Victim Safety with Global Positioning System \(GPS\) Monitoring as a Condition of Release for Defendants Accused of Domestic Violence](#)
- [Building Tennessee's Tomorrow: Anticipating the State's Infrastructure Needs](#)
- [Closing Gaps in Tennessee's Waste Tire Program and Giving Local Governments More Flexibility to Prevent Illegal Tire Dumping](#)

## COAT REGIONAL MEETINGS



**March 10-11**

**WEST TN**  
Discovery Park  
Obion County

**March 24-25**

**MIDDLE TN**  
Lane Agri-Park  
Rutherford County

**April 7-8**

**EAST TN**  
Museum of Appalachia  
Anderson County

[Register](#) | [Tentative Agenda](#)



# Around Tennessee

Check out these beautiful photos shot by your colleagues around the state!



Henry County Courthouse by Donna Craig, County Clerk

Have a great photo of your county? Send it to [liz@tennessee.edu](mailto:liz@tennessee.edu) for possible publication in a future issue of *County Officials E-News*.



Tipton County Courthouse by Kristie Glass Maxwell, Trustee



Putnam County Snow by Steve Pierce, Assessor of Property



County Technical Assistance Service  
INSTITUTE for PUBLIC SERVICE