ACCOUNTING AND BUDGET DEPARTMENT

Job Title: Director of Accounting and Budgets
Appointed: By County Budget Committee approved by the total county legislative body.
Date: May 31, 2009

Job Description: The accounting and budget director shall be qualified by training and experience in the field of accounting to perform the duties of the position in a proficient manner and in accordance with generally recognized governmental accounting principles. These duties include but are not necessarily limited to implementing the financial policies of the county legislative body and budget committee, installing and maintaining a purchasing, payroll, budgeting, accounting and cash financial management system for the county.