PUBLIC SAFETY
CONSULTING SERVICES

August 2022

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MOST COMMON JAIL RELATED REQUESTS

- Jail Staffing
- Requests for Proposals/Qualifications
- Technical Assistance
- Jail Needs Assessments
- Jail Budget Review
- Law Suits
- TCI’s County Corrections Partnership
- Internal Controls

TENNESSEE CORRECTIONS INSTITUTE

Tennessee Code Annotated 41-4-140
Minimum Standards for Local Correctional Facilities:

- Physical Plant
- Administration/Management
- Personnel
- Security
- Discipline
- Sanitation/Maintenance
- Food Services
- Mail and visiting
- Inmate Programs and Activities
- Medical Services
- Admission, Records and Release
- Hygiene
- Supervision of Inmates
- Classification

WHAT CAN YOU DO?

- Is the jail well maintained?
- Ask what facility problems affect the jail operation.
- Does the jail have adequate staffing?
- Is there an adequate written policy and procedure manual?
- Is the jail budget clearly defined?
- Does your jail have an objective inmate classification system?
- Remember – Jail crowding is not just a Sheriff’s problem.
MOST COMMON NON-JAIL ISSUES FOR SHERIFFS

Personnel
- Hiring, Firing - CTAS as a sounding board
- Excessive Overtime/Comp-time
  - Scheduling properly
  - Using as a reward in lieu of funded pay raise
- Exempt versus Non-Exempt
  - Not the same as "Hourly versus Salary"
  - Some salary employees are on a "straight salary"

Audit Issues
- Managing the Drug Fund
- Evidence Disposal
  - Property room management
  - Book - inventory -alog - variables
- All have very specific disposal requirements and CTAS offers in-depth training classes
- Letters of Agreements
- Purchasing - RFPs
REQUIRED EMERGENCY SERVICES

Emergency Management Office/Program
- Director requirements set by statute
  T.C.A. § 58-2-133
- Mitigation, Preparation, Response and Recovery for emergencies and disasters
- Mayor is responsible for the disaster response
- Local Emergency Planning Committee (LEPC)

PUBLIC SAFETY SERVICES

Fire Protection
- Transition to Countywide Fire Department
- Career and Volunteer staff model
- Station location analysis
- Management/Structure analysis

Emergency Medical Services
- Private vs. County
- Billing practices

Building and Fire Codes
- Commercial and Residential buildings
- Fire Prevention Code
- Wildland/Urban Interface
JOINT PROJECTS

Large Jail Projects
Multi-agency Projects
  – Dispatch Consolidation
  – Assessment Center for Hiring/Promoting Personnel
Training
  – Incident Command for Elected Officials
  – Emergency Management Overview for Counties

CONTACT

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