



County Officials Orientation Program 2026

Hosted by University of Tennessee County Technical Assistance Service
*in coordination with the Tennessee County Services Association and the
County Officials Association of Tennessee*

CTAS – WHO WE ARE



CTAS-COUNTY TECHNICAL ASSISTANCE SERVICE

CTAS is a free service to counties

Created by the Tennessee Legislature in 1973 TCA §49-9-402

CTAS is not regulatory

CTAS – OUR PURPOSE

“provide studies and research in county government, publications, educational conferences and attendance at the conferences, and to furnish technical, consultative, and field services to counties of the state in problems relating to fiscal administration, accounting, tax assessment and collection, law enforcement, improvements and public works, and in any and all matters relating to county government.”



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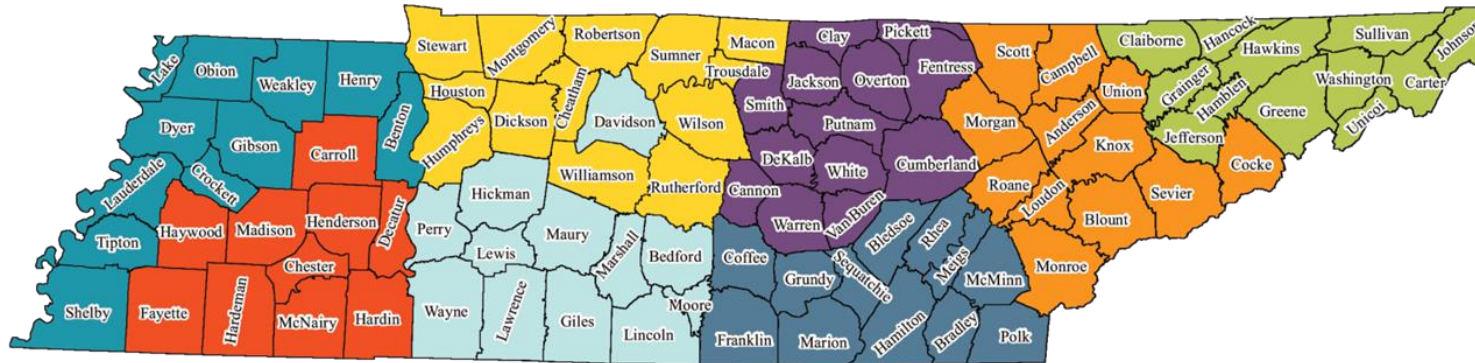
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Fentress, Jackson, Overton, Pickett,
Putnam, Smith, Van Buren, Warren, White



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Maury, Moore, Perry, Wayne



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Region 3

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Roane, Scott, Sevier, Union



CTAS – WHAT WE DO

Financial Services

CTAS offers assistance in every aspect of county government finance – budgeting, purchasing, investing, debt management, insurance and risk management.

Legal Services

CTAS attorneys author many CTAS publications, draft and review legislative proposals, monitor General Assembly action, and compile the private acts of each county. These lawyers also respond to questions and issue written legal opinions.

Information Services

CTAS provides many information resources available to county officials and their staff. CTAS works with county officials to improve their information technology and cybersecurity resources through consultation and direct technical assistance.

County Officials Certificate Training Program (COCTP)

The **County Officials Certificate Training Program (COCTP)** is a comprehensive training program administered by CTAS. COCTP is designed to provide specialized, technical, and managerial training to elected officials and their employees to help them run their offices more effectively. It also offers a comprehensive review of county government. Graduates of COCTP earn the Certified Public Administrator designation.



E-LI: CTAS ELECTRONIC LIBRARY

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- Any -



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-Select a Topic-



e-Li, our electronic library, contains a wealth of information related to county government in Tennessee.

This library is organized by topic (see "Select a topic" menu to the left) and can be searched using the search box at the top of the website - it's a great way to find answers to questions about Tennessee county government.

Have questions about e-Li? Email us at ctas.support@tennessee.edu.

— Office-Specific Manuals



County
Government
Overview



Assessors of
Property



Clerks of Court



County Clerks

Content

Structure

DAVIDSON

System Portal

Help

DECATUR	County Mayor	Gary Davis	(423) 728-7141 gdavis@bradleycountyttn.gov
DEKALB	Hwy Chief Admin Off	Tom Collins	(423) 709-8922 TCollins@bradleycountyttn.gov
DICKSON	Administrator of Elections	Fran Green	(423) 728-7115 fgreen@bradleyelections.com
DYER	Assessor of Property	Stanley Thompson	(423) 728-7126 Sthompson@bradleycountyttn.gov
FAYETTE	Circuit Court Clerk	Gayla Miller	(423) 728-7214 gayla.miller@tscmail.state.tn.us
FENTRESS	Clerk & Master	Holly Thompson	(423) 728-7204 holly.thompson@tncourts.gov
FRANKLIN	County Attorney	Crystal Freiberg	(423) 728-7160 cfreiberg@bradleycountyttn.gov
GIBSON	County Clerk	Donna Simpson	(423) 728-7226 donna.simpson@tn.gov
GILES	Director of Schools	Linda Cash	(423) 476-0620
GRAINGER	Finance/Budget Director	Caleb Burris	(423) 728-7144 cburris@bradleycountyttn.gov
GREENE	General Sessions Court Judge	Sheridan Randolph	(423) 728-7092
GRUNDY	General Sessions Court Judge	Daniel Swafford	(423) 728-7091
HAMBLEN	Register of Deeds	Dina Swafford	(423) 728-7240 dswafford@bradleycountyttn.gov
HAMILTON	Sheriff	Stephen Lawson	(423) 728-7300 slawson@bradleycountyttn.gov
HANCOCK	Trustee	Mike Smith	(423) 728-7247 msmith@bradleycountyttn.gov
HARDEMAN			
HARDIN			
HAWKINS			
HAYWOOD			
HENDERSON			
HENRY			
HICKMAN			
HOUSTON			
JEFFERSON			



REFERENCE MATERIALS

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CTAS provides technical assistance to elected and appointed county officials in many areas related to county government. Some of the products or deliverables from this assistance are available on our website under this Reference Materials page. You can find documents related to the environment, finance, highways, legislation, and more.

If you are an elected or appointed county official and have any questions about material on our website or need further assistance, please give your [County Government Consultant](#) a call.



County Operations



Environmental



Financial



Legal



Public Safety

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Training | UT County Technica x +

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Home - Training

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TRAINING & CON EDUCATION

Training Courses

You were elected or appointed, congrats! You're probably thinking, "Now what?"

Our training department offers specialized learning opportunities to county officials and their staff. Our goal is to help them perform their duties effectively, efficiently, and with greater knowledge and

- County Officials Orientation Program 2026 (COOP)
- New Sheriffs School
- Training Requests
- k@te Profile Updates
- County Officials Certificate Training Program (COCTP)
- Certified County Finance Officer (CCFO)
- County Commissioner Required Training
- County Elected Officials Certificate (CEOC)
- County Administrative Professional Certificate (CAPC)
- Cybersecurity Awareness Training Certificate (CATC)
- Basic County Finance Certificate (BCF)
- Solid Waste Certificate Program (SWCP)



questions