



May 01, 2025

Organization and Compensation

Dear Reader:

The following document was created from the CTAS website (ctas.tennessee.edu). This website is maintained by CTAS staff and seeks to represent the most current information regarding issues relative to Tennessee county government.

We hope this information will be useful to you; reference to it will assist you with many of the questions that will arise in your tenure with county government. However, the *Tennessee Code Annotated* and other relevant laws or regulations should always be consulted before any action is taken based upon the contents of this document.

Please feel free to contact us if you have questions or comments regarding this information or any other CTAS website material.

Sincerely,

The University of Tennessee
County Technical Assistance Service
226 Anne Dallas Dudley Boulevard, Suite 400
Nashville, Tennessee 37219
615.532.3555 phone
615.532.3699 fax
www.ctas.tennessee.edu

Organization and Compensation	3
--	----------

Organization and Compensation

Reference Number: CTAS-174

The commission is directed to elect a chairperson and a secretary and to keep minutes of all its proceedings and transactions.^[1] Members of the commission are not paid a salary except that any member of the commission who does not already receive a fixed annual salary from the state or the county may receive a per diem of \$25 for each day of actual meeting. All members may be reimbursed for actual necessary expenses incurred in performing the duties of the records commission.^[2] Although active commissions may meet more regularly, the state law requires that the County Public Records Commission meet at least twice each year.^[3]

¹T.C.A. § 10-7-402.

²T.C.A. § 10-7-402.

³T.C.A. § 10-7-402.

Source URL: <https://www.ctas.tennessee.edu/eli/organization-and-compensation>