

**IPS Consultant II, West TN County Government Consultant, County Technical Assistance Service (CTAS)**

**Institute for Public Service**

**Pay Grade 42**

County Technical Assistance Service (CTAS) is recruiting for the position of County Government Consultant for the West Tennessee area.

The position of County Government Consultant functions to provide technical and consultative assistance to all county officials (elected and appointed) in their assigned geographic area of the state. This position provides direct client assistance (through field services) to counties of the state regarding multifaceted problems affiliated with any and all matters pertaining to county government. Management may also assign the County Government Consultant to perform special projects and research work. The County Government Consultant often assists other consultants in the execution of projects.

The minimum requirements for the position:

**Education:** Bachelor of Arts or Bachelor of Science in one of the following fields: Accounting, Public Administration, Finance, Business Administration, Economics, or equivalent.

**Experience:** Six (6) years hands-on management related experience in local or state government in Tennessee.

**Job Skills:** Possess excellent communication skills, both oral and written. This job requires a high level of organization skills, time management, and the ability to prioritize projects. The willingness to travel statewide with overnight travel. Knowledge of governmental budgeting and understanding of general accounting theory or willingness to acquire knowledge necessary.

This position requires possession and maintaining a valid Tennessee Drivers License and automobile insurance.

For full consideration, please complete the online application and include cover letter and resume in the application process.

To apply, please visit

[https://ut.taleo.net/careersection/ut\\_system/jobdetail.ftl?job=17000000T5](https://ut.taleo.net/careersection/ut_system/jobdetail.ftl?job=17000000T5).