

COCTP Invoice - Annual Recertification Fee

A \$100 renewal fee is required for all county officials who wish to retain the designation of Certified Public Administrator in the County Officials Certificate Training Program (COCTP). This fee is due each year by September 1 and is used to maintain the participant's training history and to supplement the cost of renewal conferences and seminars.

Make checks payable to **The University of Tennessee** and return this invoice with your payment to:

UT County Technical Assistance Service
Attn: COCTP
226 Capitol Boulevard, Suite 400
Nashville, Tennessee 37219-1804

___ Check enclosed

___ Check Forthcoming Date _____

___ Purchase Order/Purchase Requisition Initiated PO/PR# _____

This recertification fee is for: (Note: If paying for multiple officials with one check, please make copies of this form and complete a form for each official whose fee is included in the check .)

NAME _____

TELEPHONE _____

COUNTY _____ TITLE _____

EMAIL _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____