

IPS Consultant II, Criminal Justice Consultant, County Technical Assistance Service (CTAS)

Institute for Public Service

Pay Grade 42

County Technical Assistance Service (CTAS) is recruiting for the position of Criminal Justice Consultant for the Nashville, Tennessee area.

The position of Criminal Justice Consultant functions to provide technical and consultative assistance to all county sheriffs and other law enforcement officials in the 95 counties of Tennessee. This assistance consists of activities involved in the operation planning of an administration and their respective organizations as well as efforts to improve, upgrade, modernize, and professionalize county law enforcement and corrections programs. This position also involves identifying training needs for county law enforcement personnel and assisting the Tennessee Law Enforcement Academy and the Tennessee Sheriffs' Association in developing the curriculum to meet these needs. In addition, one-on-one assistance is necessary in such areas as budgeting, operations, staffing, personnel practices and procedures, jail and financial records compliance, care and custody of inmates, roper commitment and release procedures, prisoner accounting systems, computerized jail management systems, records management systems and electronic live scan finger print systems.

The minimum requirements for the position:

- Education:** Bachelor's degree in one of the following fields: Criminal Justice, Public Administration, Business Administration, or equivalent.
- Experience:** Minimum of five (5) years of law enforcement management experience with a minimum of three (3) years of senior level law enforcement supervisory experience and experience in developing and instructing law enforcement training programs
- Job Skills:** Must be proficient in word processing, spreadsheets, databases, and other computer applications. Ability to speak to groups, prepare technical reports and deliver technical training to all levels of law enforcement. Develop training courses for continuing education credit for law enforcement personnel.

This position requires possession and maintaining a valid Tennessee Drivers License and automobile insurance.

For full consideration, please complete the online application and include cover letter and resume in the application process.

To apply, please visit

https://ut.taleo.net/careersection/ut_system/jobdetail.ftl?job=17000000SV.