### 2019-nCoV (COVID-19) PROTOCOL FOR RMHI STAFF

#### ALL HOSPITAL STAFF

**BEFORE REPORTING TO UNIT / OFFICE / WORK AREA FOR WORK EACH DAY:**

**EVERY EMPLOYEE MUST SIGN ATTESTATION SHEET AND AGREE TO RANDOM TEMPERATURE TAKING**

If employee’s temperature is greater than or equal to 100° F, employee is **NOT to report to UNIT / WORK AREA.**

Contact supervisor and/or the infection control nurse for guidance/disposition.

### EMPLOYEE AT WORK

**IF YOU:**

- Develop symptoms consistent with COVID-19 (respiratory symptoms with fever); **OR**
- Have unprotected exposure (i.e., not wearing recommended PPE) to a confirmed or possible COVID-19 patient:

  Report symptoms or exposure to Supervisor or Infection Control Nurse immediately.

**Supervisor will refer Employee to Designated staff for screening/evaluation and send employee home.**

**Designee will evaluate / screen, and determine disposition; including need for contacting their medical provider and local Health Department.**

### EMPLOYEE NOT AT WORK

**IF YOU:**

- Develop symptoms consistent with COVID-19 (fever, cough, or difficulty breathing); **OR**
- Are living in the same household as, are an intimate partner of, or are providing care in a home environment for a person with symptomatic lab confirmed COVID-19 infection; **OR**
- Have been on any mass transit or public transportation such as airplane, train, or bus with a traveler with symptomatic confirmed COVID-19 infection:

  Call Supervisor and provide contact number
  Stay Home / DO NOT REPORT TO WORK

**Supervisor will report to the Infection Control Nurse**

**Infection control Nurse will contact the employee and assess. May refer employee to the health department’s 1-800 number**

**If recommended by infection control nurse or LIP:**

**Employee will call Local Health department for determination of disposition.**

### BEFORE RETURNING TO WORK:

**Employee must be cleared by RMHI staff.**

Designated staff must follow the Tennessee Department of Health’s guidelines for “Releasing Cases and Contacts from Isolation and Quarantine”.

The guidelines can be located at:  

No physician note is required to return to work.
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3.20.20 GY

SIGNATURE                          DATE
Marie Williams, Commissioner

3/24/2020